

**WASHINGTON PARISH COMMUNICATIONS DISTRICT**  
**Minutes of November 1, 2016**

A properly advertised Washington Parish Communications District Board meeting was held on November 1, 2016 at 54100 Dollar Road, Franklinton, LA at 6:00 PM.

Members present were:	Mr. James Coleman	Chairman
	Mr. Gary Fenner	Treasurer
	Mr. Cook Byrd	
Members absent were:	Mr. Mike Stogner	Vice-Chairman
	Mrs. Cynthia August	Secretary
	Mr. Stephen Richardson	
	Mr. Olander Smith	
Others present were:	Dan Foil	Attorney
	Maddison Boyd	Resident, Aggravation Alley
	Connie Boyd	Resident, Aggravation Alley

**ROLL CALL OF BOARD MEMBERS**

Chairman Coleman called the meeting to order at the appointed time of 6:00 p.m. Mr. Fenner opened with prayer and the pledge of allegiance to the flag of the United States. Since a quorum was not present, the board met as a committee.

Mr. Coleman called for a motion to dispense with the reading of the minutes from the October, 2016, meeting. The minutes were mailed out to each member prior to this meeting. Mr. Byrd made the motion to dispense with the reading of the October, 2016, meeting minutes. Mr. Fenner seconded the motion. Motion passed by a unanimous vote.

Mr. Coleman called for a motion to approve the October, 2016, meeting minutes. Mr. Fenner made the motion to approve the October, 2016, meeting minutes. Mr. Byrd seconded the motion. Motion passed by a unanimous vote.

**ROAD NAME CHANGE REQUEST – PUBLIC HEARING**

We have received a *Public Petition to Change A Road Name*.

Washington Parish Ordinance 09-500, Section 5, Paragraph B, states,

In general, public requests for changes of names for existing named roads shall not be granted in order to avoid potential confusion with the Emergency Response System. However, the Washington Parish Government grants the authority to make publicly requested road name changes to the Washington Parish Communications District. Road name changes may only be granted by the Washington Parish Communications District if

one of the following criteria is met and if public health, safety and welfare will be maintained by the change:

b. The road name may be deemed offensive, vulgar or derogatory to the public.

This request to change Aggravation Alley to Coffee Tree Lane is based on criteria “b” as shown above. Three addresses have been issued for Aggravation . There are no present residents on the road. All three address holders have agreed to this Public Petition to Change A Road Name.

The office has appropriately notified the three address holders of a public hearing to be held tonight.

Maddison Boyd and Connie Boyd, both residents of Aggravation Alley, testified that they felt that their road name was derogatory to the public.

Mr. Coleman asked if there was a motion that the road name Aggravation Alley should be deemed offensive, vulgar or derogatory to the public. Mr. Fenner made the motion that the road name Aggravation Alley should be deemed offensive, vulgar or derogatory to the public. Mr. Byrd seconded the motion. Motion passed by a unanimous vote.

Mr. Coleman asked if there was a motion that the road name Aggravation Alley should be changed to Coffee Tree Lane. Mr. Fenner made the motion that the road name Aggravation Alley should be changed to Coffee Tree Lane. Mr. Byrd seconded the motion. Motion passed by a unanimous vote.

## **DIRECTOR’S REPORT**

For the month of November, 2016, the Director’s Report has been made part of the Chairman’s Report.

## **CHAIRMAN’S REPORT**

### **PSAPs**

All PSAPs are currently operational with no outages reported. Franklinton PD and WPSO CAD and NCIC software has been added to the Communication Center dispatch computers.

### **Addresses**

For the month of October we issued 18 new addresses they were:

Franklinton	10
Pine	07
Mt Hermon	01
Bogalusa	00
Angie	00

Total 18

## Mapping

The latest group of map updates from GeoComm were approved and placed on the dispatch computers

## Public 911 Education

The site was visited by 87 new users with 148 page hits in September with foreign visitors from Angola, India, China, Germany, and the Czech Republic.

## Special Projects

### Long Term Capital Plan

The 2017 capital plan is currently as follows:

Hook up of standby generator to main electrical system	34	Done
Install 1200 gal diesel fuel tank	35	\$ 12,000
Pave Roadway		\$ 22,000
To Be Determined		\$ 6,000

There may be federal funding available for the construction of the “safe room” portion of a Communications Center Renovation. Discussions will be held with Washington Parish Homeland Security on this possibility.

## 2016 Capital Budget

		2015	2016
Jeep replacement - Oldest	13	Item 39	
IT- Install security ESET on all computers	15	\$ 4,000	Done
IT- Change out temporary, non-POE switch at comm. center	17	\$ 1,000	Done
IT- Install Cisco switch at FPD	18	\$ 1,000	Done
Hook up new 300KW generator to Radio Bunker electrical system	24		Done
IT - Connection to D Star Dongle System	25		Done
IT- Connection to Echo Link System	26		Done
IT- Connection to present 300 KW IP card.	28		Done
IT- Connect tower mounted TV antenna to Audio Visual System	29		Done
Add CCTV to rear door	30		Done
Add oven and stove top to kitchen.	31		Done
Install satellite broad band connection	32		Done
Install Alber BDS-40 battery monitor on Communications Center UP	19		Ordered
Install Recorder	37		Ordered
Connect Water Tank to Separate Pump System	38		Done

Mr. Coleman called for any questions concerning the Chairman's Report. Hearing none, Mr. Coleman called for a motion to accept and approve the Chairman's report. Mr. Byrd made the motion to accept and approve the Chairman's Report as given. Mr. Fenner seconded the motion. Motion passed by a unanimous vote.

### **TREASURER'S REPORT**

Mr. Fenner reported that the October and November, 2016, income and budget statements, and the YTD spending compared to the 2016 budget, and the 2017 budget would be reviewed at the December, 2016, meeting.

The fourth quarter, 2016, financial statements, the income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 2016 budget, and the 911 funds statement with cash disbursements will be reviewed at the January, 2017 meeting.

### **OLD/NEW BUSINESS**

Mr. Byrd made the motion to request the re-appointment of Mr. Coleman, Mr. Stogner, and Mr. Richardson, to four year terms beginning on January 1, 2017. Mr. Fenner seconded the motion. Motion passed by a unanimous vote.

### **COMMITTEE REPORTS**

There were no committee reports.

### **PUBLIC PARTICIPATION**

There was no participation by the public.

Mr. Fenner made the motion to adjourn. Mr. Byrd seconded the motion. Motion passed by a unanimous vote. Meeting of the Board adjourned at 7:00 PM.

As recorded by: Mrs. Joanna Thomas.

Approved by: \_\_\_\_\_ Mrs. Cynthia August, Secretary