

WASHINGTON PARISH COMMUNICATIONS DISTRICT
Minutes of January 9, 2018

A properly advertised Washington Parish Communications District Board meeting was held on January 9, 2018 at 54100 Dollar Road, Franklinton, LA at 6:00 PM.

Members present were:	Mr. James Coleman	Chairman
	Mr. Gary Fenner	Treasurer
	Mrs. Cynthia August	Secretary
	Mr. Cook Byrd	
	Mr. Olander Smith	

Members absent were:	Mr. Mike Stogner	Vice-Chairman
	Mr. Stephen Richardson	

Others present were:	Dan Foil	Attorney
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Chairman Coleman called the meeting to order at the appointed time of 6:00 p.m. Ms. August opened with prayer and the pledge of allegiance to the flag of the United States.

ROLL CALL OF BOARD MEMBERS

Mrs. Thomas called the roll. The results of that roll call are recorded above.

Mr. Coleman called for a motion to dispense with the reading of the minutes from the December, 2017, meeting. The minutes were mailed out to each member prior to this meeting. Ms. August made the motion to dispense with the reading of the December meeting minutes. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

Mr. Coleman called for a motion to approve the December, 2017, meeting minutes. Ms. August made the motion to approve the December, 2017, meeting minutes. Mr. Byrd seconded the motion. Motion passed by a unanimous vote.

ELECTION OF OFFICERS

Mr. Fenner made the motion to re-appoint the 2017 officers for the year of 2018. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

DIRECTOR'S REPORT

The Director's Report for the month of December, 2017, will be presented at the February, 2018, meeting.

CHAIRMAN'S REPORT

Public 911 Education

The site was visited by 65 new users with 118 page hits in December. Foreign users were from Germany and China.

Special Projects

After five years of use, its time to perform preventive maintenance on the tower to check antennas and repair lights. Plans are being made to accomplish this in April. Cost is estimated to be \$ 15,000.

A budget price estimate for the 2020 project to fabricate, deliver, and install a concrete shelter to house our Franklinton main 9-1-1 equipment has been received.

The property that we would require from the parish in 2018 is shown below:



The projected 2020 costs for this project are:

Shelter	\$ 125,000
Uninterruptable Power Supply	\$ 100,000
Installation (6 ft above ground)	\$ 225,000
Generator and Tank	\$ 50,000
Engineering and Design	\$ 50,000
Total	\$ 550,000

Long Term Capital Plan

The 2018 capital plan is currently as follows:

Pave Roadway		Approximately \$ 36,000

The 2019 capital plan is currently as follows:

Security Fencing		Approximately \$ 40,000

The 2020 capital plan is currently as follows:

Franklinton Shelter		\$ 550,000

The 2021 capital plan is currently as follows:

Replace 9-1-1 Equipment		\$ 500,000

Mr. Coleman called for any questions concerning the Chairman's Report. Hearing none, Mr. Coleman called for a motion to accept and approve the Chairman's report. Mr. Byrd made the motion to accept and approve the Chairman's Report as given Ms. August seconded the motion. Motion passed by a unanimous vote.

TREASURER'S REPORT

Mr. Fenner reviewed the preliminary December, 2017, financial statements, the income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 2017 budget, and the 911 funds statement with cash disbursements.

Mr. Coleman called for a motion to accept and approve the Treasurer's report, the preliminary December, 2017, financial statements, income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 2017 budget, and the 911 funds statement with cash disbursements.

Mr. Fenner made the motion to accept and approve the Treasurer's report, the preliminary December, 2017, financial statements, income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 2017 budget, and the 911 funds statement with cash disbursements. Ms. August seconded the motion. Motion passed by a unanimous vote.

OLD/NEW BUSINESS

There was no old or new business.

COMMITTEE REPORTS

There were no committee reports.

PUBLIC PARTICIPATION

There was no participation by the public.

Mr. Fenner made the motion to adjourn. Mr. Byrd seconded the motion. Motion passed by a unanimous vote. Meeting of the Board adjourned at 7:00 PM.

As recorded by: Mrs. Joanna Thomas.

Approved by: _____ Mrs. Cynthia August, Secretary