

WASHINGTON PARISH COMMUNICATIONS DISTRICT
Minutes of February 7, 2017

A properly advertised Washington Parish Communications District Board meeting was held on February 7, 2017 at 54100 Dollar Road, Franklinton, LA at 6:00 PM.

Members present were:	Mr. James Coleman	Chairman
	Mr. Gary Fenner	Treasurer
	Mr. Olander Smith	

Members absent were:	Mr. Mike Stogner	Vice-Chairman
	Mrs. Cynthia August	Secretary
	Mr. Stephen Richardson	
	Mr. Cook Byrd	

Others present were:	Joanna Thomas	Director
	Dan Foil	Attorney

Chairman Coleman called the meeting to order at the appointed time of 6:00 p.m. Mr. Fenner opened with prayer and the pledge of allegiance to the flag of the United States.

ROLL CALL OF BOARD MEMBERS

Mrs. Thomas called the roll. The results of that roll call are recorded above. Since a quorum was not present, the board met as a committee. All motions passed are subject to review and confirmation by a quorum of the board members.

Mr. Coleman called for a motion to dispense with the reading of the minutes from the January, 2017, meeting. The minutes were mailed out to each member prior to this meeting. Mr. Smith made the motion to dispense with the reading of the January meeting minutes. Mr. Fenner seconded the motion. Motion passed by a unanimous vote.

Mr. Coleman called for a motion to approve the January, 2017, meeting minutes. Mr. Fenner made the motion to approve the January, 2017, meeting minutes. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

DIRECTOR'S REPORT

This office has been active during the month of January with both the normal daily operational issues of the office plus supporting our special projects.

Daily Operational Issues

All PSAPs are currently operational with no outages reported. A replacement of the control module was required on the Cummins generator.

For the month of January we issued 30 new addresses they were:

Franklinton	07
Bogalusa	02
Mt. Hermon	07
Angie	02
Pine	10
Varnado	02
Total	30

The accounting system is working well. Mr. Fenner and I continue to input the monthly financial data.

Mrs. Moore continues to do the addressing and both Ms Moore and Ms Jones continuing to work on map updates on a daily basis. Updates were sent today to GeoComm for their review and conversion to the dispatch computers.

Special Projects

I have been working with the Fire Departments on their rating survey for this year. Four of the departments will be having their ratings reviewed for this year.

Preparations continue on the 2016 financial records for our yearly audit.

These have been an interesting and productive month for our office. I would like to thank the board for their support and inputs.

Mr. Coleman called for any questions concerning the Director's Report. Hearing none, Mr. Coleman called for a motion to accept and approve the Director's report. Mr. Smith made the motion to accept and approve the Director's Report as given. Mr. Fenner seconded the motion. Motion passed by a unanimous vote.

CHAIRMAN'S REPORT

Public 911 Education

The site was visited by 85 new users with 162 page hits in January with foreign visitors from China, Israel and Canada.

Special Projects

Repairs Needed

Our monitoring system on the Liebert uninterruptable power supply in the tower building shows a critical alarm on the 40 batteries contained within the system. Our local Liebert dealer has confirmed the need to change out the batteries. This is scheduled for February 14th and 15th.

Long Term Capital Plan

The 2016 capital project to install an Albers batter monitoring system on the Liebert uninterruptable power supply in the main building will also be accomplished during the February 14th and 15th time period.

The 2017 capital plan is currently as follows:

Hook up of standby generator to main electrical system	34	Done
Install 1200 gal diesel fuel tank	35	\$ 12,000
Pave Roadway		\$ 22,000
To Be Determined		\$ 6,000

Recent Meetings

On Tuesday, January 10th, the Washington Parish Republican Women got a tour and an informational briefing about the Communications Center.

During the briefing the following academic research was placed in context using observations of the presenter.

Some researchers argue that people resist a new technology because they are dispositionally disposed to do so: They do not like change, they do not want to have to learn to use a new technology, or simply because they are recalcitrant (Joshi, 1991; Lapointe & Rivard, 2005; Marakas & Hornik, 1996).

Other researchers suggest that people often resist new technologies for more structural reasons: They learn that taking advantage of the material capabilities provided by a new technology may upset the balance and distribution of roles, responsibilities, and, consequently, existing power relations within the organization (Barley, 1986; Edmondson, Bohmer, & Pisano, 2001; Markus, 1983).

Mr. Coleman called for any questions concerning the Chairman's Report. Hearing none, Mr. Coleman called for a motion to accept and approve the Chairman's report. Mr. Fenner made the motion to accept and approve the Chairman's Report as given Mr. Smith seconded the motion. Motion passed by a unanimous vote.

TREASURER'S REPORT

Mr. Fenner reviewed the January, 2017, financial statements, the income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 2017 budget, and the 911 funds statement with cash disbursements.

Mr. Coleman called for a motion to accept and approve the Treasurer's report, the January, 2017, financial statements, income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 2017 budget, and the 911 funds statement with cash disbursements.

Mr. Fenner made the motion to accept and approve the Treasurer's report, the January, 2017, financial statements, income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 2017 budget, and the 911 funds statement with cash disbursements. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

OLD/NEW BUSINESS

There was no old or new business.

COMMITTEE REPORTS

There were no committee reports.

PUBLIC PARTICIPATION

There was no participation by the public.

Mr. Fenner made the motion to adjourn. Mr. Smith seconded the motion. Motion passed by a unanimous vote. Meeting of the Board adjourned at 7:00 PM.

As recorded by: Mrs. Joanna Thomas.

Approved by: _____ Mrs. Cynthia August, Secretary