

WASHINGTON PARISH COMMUNICATIONS DISTRICT
Minutes of February 7, 2012

A properly advertised Washington Parish Communications District Board meeting was held on February 7, 2012 at 805 Pearl Street, Franklinton, LA at 6:00 PM.

Members present were:	Mr. James Coleman	Chairman
	Mr. Mike Stogner	Vice-Chairman
	Mrs. Cynthia August	Secretary

Members absent were:	Mr. Gary Fenner	Treasurer
	Mr. Jason Verret	
	Mr. Mike Miller	
	Mrs. Mary Ratcliff	

Others present were:	Dan Foil	Attorney
	Mrs. Joanna Thomas	Manager

Chairman Coleman called the meeting to order at the appointed time of 6:00 p.m. Mrs. August opened with prayer and the pledge of allegiance to the flag of the United States.

ROLL CALL OF BOARD MEMBERS

Mrs. Thomas called the roll. The results of that roll call are recorded above. Since a quorum was not present the members met as a committee. All motions made by the committee are in the form of a recommendation to the Board.

Mr. Coleman called for a motion to dispense with the reading of the minutes from the January, 2012, meeting. The minutes were mailed out to each member prior to this meeting. Mr. Stogner made the motion to dispense with the reading of the minutes. Mrs. August seconded the motion. Motion passed by a unanimous vote.

Mr. Coleman called for a motion to approve the January, 2012, meeting minutes. Mr. Stogner made the motion to approve the January, 2012, meeting minutes. Mrs. August seconded the motion. Motion passed by a unanimous vote.

MANAGER'S REPORT

This office has been active during the month of January with both the normal daily operational issues of the office plus supporting our special projects.

We gave out a total of 34 new addresses in the Parish during January follows:

Mt. Hermon	03
Pine	09
Bogalusa	05
Total	34

Ms Moore and Ms Jones have also been working mapping issues from GeoComm. Mrs. Moore continues to do the addressing and both Ms Moore and Ms Jones are working on all the map updates.

I have working with Ron Bloom our wireless consultant on our wireless system. We have done several days as well as nights of wireless cell phone testing at the WPSO and at both police departments.

We had a major lightning strike at the Bogalusa Police Department on January 17th which knocked out both our 911 computers plus additional equipment. Gage assessed the damage and put one of the older computers on line at Position A in Bogalusa. Position B will be put back on line as soon as replacement equipment is received.

The total repair cost is estimated at approximately \$ 20,000. We are in the process of ordering two new computers as well as the other equipment. We will submit a claim on our insurance as soon as the repairs are completed.

The accounting system is working well. Mr. Fenner and I continue to input the monthly financial data. Mr. Fenner will give a financial report for both January and February at the March meeting since he and I are both unable to attend tonight's meeting. We received the approval for Ms. Mary Ratcliff to take Mr. Bridges place on the board.

This has been an interesting and productive month for our office. I would like to thank the board for their support and inputs.

Chairman Coleman called for any questions concerning the Manager's Report. Hearing none, Chairman Coleman called for a motion to accept and approve the Manager's report. Mr. Stogner made the motion to accept and approve the Manager's Report as given. Mrs. August seconded the motion. Motion passed by a unanimous vote.

CHAIRMAN'S REPORT

Public 911 Education

Our 911 web site was visited by 124 new users during the month of January with 333 page hits.

Communications Center

Lambert's building re-design has been completed and has been approved by the Louisiana Office of Facility and Control. A re-bid will be published on February 15th.

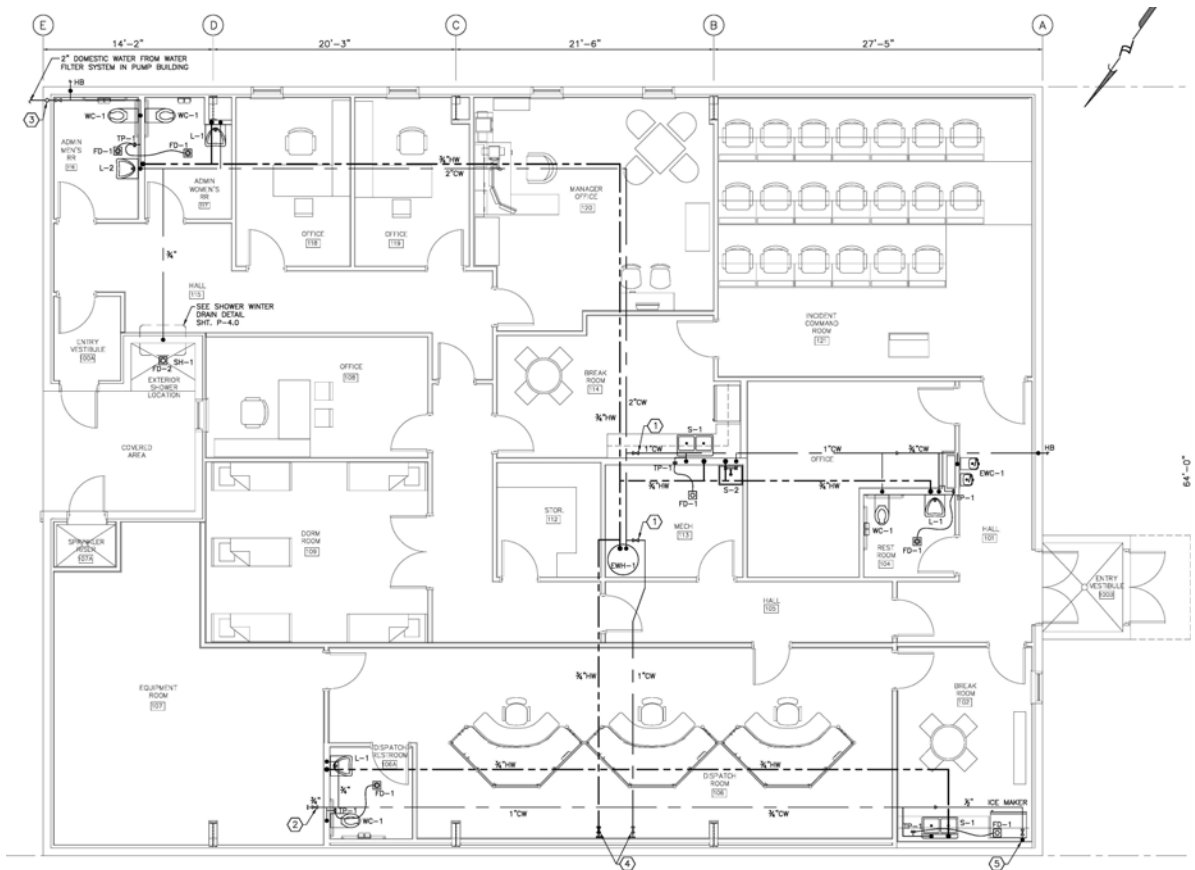
Our latest building cost estimate from an independent estimator is \$ 1,306,000.

Our projected loan requirement for the building is estimated as follows

<u>Building Cost</u>	<u>Loan Amount</u>
\$ 1,300,000	\$ 200,000
\$ 1,400,000	\$ 300,000
\$ 1,500,000	\$ 400,000
\$ 1,600,000	\$ 500,000

Our 911 fund balance would be \$ 100,000 after the loan.

Building layout is as follows:



Communications Tower

Work continues on the site. Site road grading is currently being accomplished. Project completion is projected to be in mid March.

Conclusions

The challenges of fine tuning and improving our system continues. I would like to thank both the board, Mrs Thomas and her staff for their hard work on the many complex challenges currently facing us.

Chairman Coleman called for any questions concerning the Chairman's Report. Hearing none, Chairman Coleman called for a motion to accept and approve the report. Mr. Stogner made the motion to accept and approve the Chairman's Report as given. Mrs. August seconded the motion. Motion passed by a unanimous vote.

TREASURER'S REPORT

Mr. Fenner will review the January and February, 2012, financial statements at the March, 2012, meeting.

COMMITTEE REPORTS

There were no committee reports.

NEW/OLD BUSINESS

There was no additional business discussed.

PUBLIC PARTICIPATION

There was no participation by the public.

Mr. Stogner made the motion to adjourn. Mrs. August seconded the motion. Motion passed by a unanimous vote. Meeting of the Board adjourned at 7:00 PM.

As recorded by: Mrs. Joanna Thomas.

Approved by: _____
Mrs. Cynthia August, Secretary