

WASHINGTON PARISH COMMUNICATIONS DISTRICT
Minutes of June 5, 2007

A properly advertised Washington Parish Communications District Board meeting was held on June 5, 2007 at 12112 Ward Line Rd in Bogalusa, LA 70427 at 6:00 PM.

Members present were:	Mr. James Coleman	Chairman
	Mr. Mike Stogner	Vice-Chairman
	Mr. Gary Fenner	Treasurer
	Mr. Joshua Bridges	

Members absent were:	Mrs. Cynthia August	Secretary
	Mr. Mike Miller	
	Mr. Jason Verret	

Others present were:	Mr. Kenny Gatewood	Attorney
	Mr. Bill Durden	CPA

Chairman Coleman called the meeting to order at the appointed time of 6:00 p.m. Mr. Fenner opened with prayer and the pledge of allegiance to the flag of the United States .

ROLL CALL OF BOARD MEMBERS

Mr. Coleman called the roll. The results of that roll call are recorded above.

Mr. Coleman called for a motion to dispense with the reading of the minutes from the May, 2007 meeting. The minutes of May were mailed out to each member prior to this meeting. Mr. Stogner made the motion to dispense with the reading of the minutes of May, 2007. Mr. Bridges seconded the motion. Motion passed by a unanimous vote.

Mr. Fenner made the motion to approve the minutes of May 1, 2007. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

MANAGER'S REPORT

Mr. Coleman read the Manager's Report. Mrs. Thomas was unable to attend the meeting.

I have been active during the month of May with both the normal daily operational issues of the office plus supporting our special projects.

PSAP equipment is working well, with no issues to report during the month of May. There have been no equipment failures, during the past month.

Gage came in during the month to add telephone numbers for an additional ambulance service as well as a new wrecker service to our system.

We gave out a total of 84 new addresses in the Parish during March some of these addresses were in a new Subdivision in Franklinton. Location of these addresses was:

Franklinton	51
Mt. Hermon	05
Pine	12
Bogalusa	14
Varnado	00
Angie	02
Total	84

We have 8 new roads added to our map as well as the addresses for our Parish.

The accounting system is working well. Mr. Fenner and I continue to input the monthly financial data.

Mrs. Moore and Ms. Jones continue to do the addressing and all the map updates. They have stayed on the road continuously without stop, adding new roads, finding missing roads, correcting addresses previously issued incorrectly and as well calculating and issuing new address.

The GeoComm map upgrades continue to be utilized without any problems. They have been sent 57 revisions for the months of March thru June.

This additional work by GeoComm is covered by our yearly map maintenance contract. The additional work load is being handled adequately by our office staff.

Special Projects

We tested Centennial Wireless at the WPSO and FPD on May 19. We will be retesting these sites due to the accuracy was not up to our standards.

Mr. Coleman and I traveled to the Capitol in Baton Rouge on May 22 to meet with Senator Nevers and Representative Richie on our project. Mr. Coleman will review the status of our project in his report.

This has been an interesting and productive month for our office. I would like to thank the board for their support and inputs.

Chairman Coleman called for any questions concerning the Manager's Report. Hearing none, Chairman Coleman called for a motion to accept and approve the Manager's Report. Mr. Bridges made the motion to accept and approve the Manager's Report as given. Mr. Fenner seconded the motion. Motion passed by a unanimous vote.

CHAIRMAN'S REPORT

PSAP Equipment

PSAP equipment is operating well, as reported in the Manager's Report.

Map Development

As reported, our maps are in the process of being revised. Following this latest round of revisions they will be placed on our web site for public use and re-issued to our emergency responders.

In addition, the new data will be downloaded onto one of our portable computers for experimental use by each of our two ambulance services to demonstrate the capabilities of this type of system. This will encourage them to acquire similar systems for improved services to our citizens.

It would be impossible to meet our current responsibilities without our map related investments of manpower and money made during previous years.

Public 911 Education

Our 911 web site has recently been brought up to date with revised hyperlinks, reports, and call volume data. Visitor volume in May was 293 users and 600 page hits.

WPCD's Basic Communications Center for Washington Parish

Our 7.8 million state appropriations request was submitted to the House of Representatives in the Capital Appropriations Bill HB2 by the Governor Blanco. Since then, this Bill has been approved by the House and is now being considered by the Senate. While the results are not guaranteed, at least we are making progress on this potential source of funding.

I am traveling to Baton Rouge tomorrow to meet with Professional Engineering Consultants to review progress on our funding request to the United States Department of Agriculture. This funding route will require a longer time period to develop due to the multiple number of agency sign-offs required.

On Thursday I will leave to drive to Charlotte NC for five days of meetings on the technical issues of 9-1-1 system design in the future.

Conclusions

The challenges of fine tuning and improving our system continues. I would like to thank both the board, Mrs Thomas, and her staff for their hard work on the many complex challenges currently facing us.

Chairman Coleman called for any questions concerning the Chairman's Report. Hearing none, Chairman Coleman called for a motion to accept and approve the Chairman's Report. Mr. Bridges made the motion to accept and approve the Chairman's Report as given. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

TREASURER'S REPORT

Mr. Fenner reviewed the financial statements beginning with the balance sheet, both assets and liabilities. He then reviewed the income and budget statements. Next, he reviewed the check register, cash receipts, the account reconciliation statement, and the 911 funds statement with cash disbursements.

Chairman Coleman called for a motion to accept and approve the Treasurer's report, all the financial statements, the checklist and the 2007 budget review at this time. Stogner made the motion to accept and approve the May, 2007, Treasurer's report, the financial statements, the checklist and the 2007 budget review. Mr. Bridges seconded the motion. Motion passed by a unanimous vote.

OLD BUSINESS

There was no old business to discuss.

COMMITTEE REPORTS

There were no committee reports.

NEW BUSINESS

Mr. Durden reviewed the 2006 Compilation Report and review. There were no findings. Mr. Coleman called for a motion to accept and approve the 2006 Compilation Report.

Mr. Fenner made the motion to accept and approve the 2006 Compilation Report. Mr. Bridges seconded the motion. Motion passed by a unanimous vote.

PUBLIC COMMENTS

There were no comments from the public.

Chairman Coleman called for any additional comments or questions from the members of the board. Hearing no other questions or additional comments, Chairman Coleman called for a motion to adjourn.

Mr. Fenner made the motion to adjourn the Board meeting. Mr. Bridges seconded the motion. Motion passed by a unanimous vote. Meeting of the Board adjourned.

As recorded by: Mr. Jim Coleman.

Approved by: _____
Mrs. Cynthia August, Secretary