

**WASHINGTON PARISH COMMUNICATIONS DISTRICT
Minutes February 07, 2006**

A regularly scheduled and properly and advertised Washington Parish Communications District Board meeting was held on February 7, 2006, at the E-911 Planning Office located at 805 Pearl Street, Franklinton, Louisiana.

Members present were:	Mr. James Coleman	Chairman
	Mr. Mike Stogner	Vice-Chairman
	Mr. Gary Fenner	Treasure
	Mrs. Cynthia August	Secretary
	Mr. Joshua Bridges	
	Mr. Mike Miller	

Members absent were: Mr. Jason Verret

Others present were:	Mr. Kenney Gatewood	Attorney
	Mrs. Joanna Thomas	Manager
	Ms. Frances Smith	43296 Artis Tate Rd
	Ms. W. Harvey	27521 Harvey Rd
	Ms. W. Brumfield	address unavailable

Chairman Coleman called the meeting to order at the appointed time of 6:00 p.m. Mrs. August opened with prayer and the pledge of allegiance to the flag of the United States.

ROLL CALL OF BOARD MEMBERS

Mrs. Thomas called the roll. The results of that roll call are recorded above.

ROAD NAME CHANGE REQUEST – PUBLIC HEARING

Chairman Coleman called for a motion to begin the public hearing on the road name change request as the first item of business. Mr. Stogner made the motion to begin the public hearing on the road name change request. Mr. Miller seconded the motion. Motion passed by a unanimous vote.

Mrs. Thomas informed the board that all known residents on Artis Tate Rd. had been informed by registered letter with a return receipt of this road name change request. The request is to change Artis Tate Rd to Willie Youngblood Rd. The letter requested input from the addressee on this road name change request.

Mrs. Thomas also informed the board that the proposed new name does not conflict with the name of any existing road in Washington Parish and that no verbal or written objections to the change have been received.

Following a verbal request to make the change by Ms. Frances Smith, Ms. Harvey, and Ms. Brumfield, a motion to inform the Parish Council that the District has no objection to changing Artis Tate Rd. to Willie Youndblood Rd. was made by Mr. Miller. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

Those in attendance were reminded by Chairman Coleman that the road name change would require a vote of the parish council to become effective.

READING OF THE MINUTES

Chairman Coleman called for a motion to dispense with the reading of the minutes of January 03, 2006 since they were mailed out to each member prior to this meeting. Mr. Stogner made the motion to dispense with the reading of the minutes. Mr. Fenner seconded the motion. Motion passed by a unanimous vote.

Chairman Coleman asked if there were any deletions, corrections or additions to be made to the minutes for January 03, 2006. Hearing none, Mr. Coleman called for a motion to accept and approve the minutes as written. Mr. Fenner made the motion to accept and approve the minutes for January 03, 2006. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

MANAGER'S REPORT

Daily Operational Issues

Our PSAP equipment is working well with one non-critical issue to be resolved as of this date. The ability to FAX data to the emergency agencies seems to be subject to failures which requires a technician to reset the circuit board that controls this function. Gage Telephone has been working with CML to resolve this issue.

Gage Telephone has updated the CML main switch with the latest software and has also prepared the dispatch computers for the upcoming map installation by adding an additional 512 Mega Bytes of RAM and an additional 80 Giga Bytes of hard drive storage.

Ms. Marco continues to make progress in the areas of addressing and mapping procedures, addressing, and streaming the roads in the Parish outside of Bogalusa

and Franklinton. Questions from GeoComm are also being answered as quickly as possible given the higher than normal number of new addresses.

The accounting system is working well Mr. Fenner and I continue to input the monthly Financial data.

We gave out a total of 101 new addresses in the Parish during January. Location of these addresses were :

Franklinton	62
Mt. Hermon	12
Pine	15
Bogalusa	09
Varnado	02
Angie	01
Total	101

Special Projects

GeoComm will install the latest map updates in March. These updates will allow the plotting of house addresses when 9-1-1 call come in to the dispatcher. The data for this map has been tested to plot 92 percent of the known addresses in the parish and this is an acceptable point to make the installation.

Cingular tested many of their towers on January 24th & 25th but did not complete them . We tested Verizon Wireless on January 26th and they also did not complete their testing. We will resume testing for both companies on dates in February which are mutually acceptable.

Tonight we have a public hearing on changing the name of Artis Tate Rd to Willie Youngblood Rd. The District first holds a public hearing on all road name change requests and then forwards its findings to the Washington Parish council for their final decision on the request.

Chairman Coleman called for any questions concerning the Manager's Report. Hearing none, Chairman Coleman called for a motion to accept and approve the manager's report. Mr. Miller made the motion to accept and approve the manager's report as given. Mr. Bridges seconded the motion. Motion passed by a unanimous vote.

CHAIRMAN'S REPORT

PSAP Equipment

Since all CML equipment is installed, present efforts have been directed toward tuning and optimizing it for maximum performance. As Mrs. Thomas has reported, our equipment is working well and several improvements have been installed, and a non-critical issue is being addressed.

Mapping and Addresses

Map development continues forward as. Installation is being scheduled for March by GeoComm.

Phase 2 Wireless Implementation

Wireless Phase 2 retesting has begun and will continue by all carriers until completed.

Public 911 Education

Our 911 web site continues to be updated and has been visited by 1,875 new users with 6,948 page hits. This tremendous increase in usage was due to the aerial photography and revised maps being placed on the web site for use by the public and the newspaper articles alerting people that the information was available.

Unified CAD System for Washington Parish

The proposal from PTS Solutions to allow the sharing of existing data by the Washington Parish Sheriff's Office and the Bogalusa Police Department is still being investigated to insure that security related issues are properly addressed. A final system configuration and cost of this first step should be ready for review at our next meeting.

WPCD's Basic Communications Center for Washington Parish

Following a favorable legal review by Kenny Gatewood, the contract with Richard C. Lambert Consultants has been signed. It is expected that Joanna Thomas and I will be contacted within the next few days to begin the design process.

Road Addressing

Certain addressing issues require the development of procedures which both us and Parish government can agree to. Kenny Gatewood has completed the preparation of the ordinance, and it will be presented to parish government next week.

Other Issues

Joanna and I attended the APCO seminar on January 23rd in Baton Rouge on the post Katrina rebuilding of 9-1-1 facilities and services on January 23rd. Information learned on the NFPA building code has already been passed to the architects.

Conclusions

The recent events surrounding the Katrina emergency are still affecting our citizens and our 9-1-1 system. It may take several more months to resolve the immediate issues related to Katrina. Long term, more complex issues may require several years to resolve. Observation indicates that all agencies and personnel within those agencies have, in many ways, come together with a mindset to make the necessary improvements.

I would like to thank both the board, Mrs Thomas and her staff for their hard work on the many complex challenges currently facing us.

Chairman Coleman asked for any questions or comments, and hearing none, Chairman Coleman then called for a motion to accept the Chairman's Report. Mr. Stogner made the motion to accept and approve the Chairman's Report. Mrs. August seconded the motion. Motion passed by a unanimous vote.

TREASURER'S REPORT

Mr. Fenner reviewed the financial statements beginning with the balance sheet, both assets and liabilities. He then reviewed the income and budget statements and budget analysis. Next, he reviewed the check registration, cash receipts, the account reconciliation statement, and the 911 funds statement with cash disbursements.

Mr. Fenner also called for a motion to approve moving \$ 50,000 out of the checking account and putting it into a 6 month CD at the bank with the highest CD rate, which currently is at Resource Bank's 3.75 %.

Mr. Bridges made the motion to accept and approve the treasurer's report which includes all financial statements, the budget review, check list and the moving of \$ 50, 000 out of the checking account and putting it into a 6 month CD at Resource bank. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

OLD / NEW BUSINESS

Mr. Gatewood reported on the road name issue as it relates to the Parish Council. He reported that it will be put in ordinance form and introduced at the next Council meeting. After laying over, it will be voted on at the subsequent Council meeting following a public hearing.

If the ordinance is passed, the District will then have the authority to issue road names for the roads that have 3 or more addressed structures on that road. Mr. Gatewood also suggested an educational pamphlet be put together on the reasons why roads should be named and other addressing related issues.

Mr. Miller made the motion to give Mrs. Thomas the authority to approve or disapprove the names of roads which are issued or changed due to the needs of the District.. Mrs. August seconded the motion. Motion passed by a unanimous vote.

Road name changes which are requested by the public will be subject to the current procedure which includes a public hearing and a recommendation to the Council based on that hearing.

PUBLIC COMMENTS

There were no public comments.

COMMITTEE REPORTS

There were no committee reports

Chairman Coleman called for any additional comments or questions from the members of the board. Hearing no other questions or additional comments, Chairman Coleman called for a motion to adjourn.

Mr. Miller made the motion to adjourn the Board meeting. Mr. Stogner seconded the motion. Motion passed by a unanimous vote. Meeting of the Board adjourned at 7:14 PM.

As recorded by: Mrs. Joanna Thomas.

Approved by: _____
Mrs. Cynthia August, Secretary